

## **Booking Request for place(s) in Breakfast Club**

It is important to return this form in order to reserve places. Payment will be required once places have been offered by the school. You will be informed of the total amount to be paid and the due date.

Pupil Name(s) .....

Class(es) .....

**Please tick the day(s) you would like to request**

	Book a place
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

If you need to change any of these booking requests please email (with the title "Breakfast Club Changes – for attention of Mrs Ryle") **as soon as possible** at [info@morden.merton.sch.uk](mailto:info@morden.merton.sch.uk)

### Conditions of booking arrangements

- All booking requests to be made half termly in advance. Full payment for the half term must also be made in advance, once availability of places has been confirmed by the school via ParentPay. Non Payment of fees in advance will result in places being withdrawn.
- Places will be offered based on the following criteria;
  1. Priority for booking requests in all 5 sessions.
  2. Priority to siblings of those already attending.
  3. Length of time on waiting list
  4. First come first served

These conditions are in line with provision offered in other local schools and private child care providers.

Current Charges £4 per session per child for Breakfast Club

Headteacher: Mrs P. Blow  
Deputy: Mrs A. Kira  
Morden Primary School  
London Road  
Morden, Surrey  
SM4 5PX  
Tel: 020 8648 4168

e: [info@morden.merton.sch.uk](mailto:info@morden.merton.sch.uk)  
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