

# Remote Education Strategy

## January 2023

### Introduction

Drawing on our experience of this process, along with feedback from parents, children, staff and governors, the School intends to further develop and improve our approach to remote education.

All schools have a duty to provide remote education where there is a lockdown, a child, class, group or small number of children need to self-isolate and remain at home. The Department for Education (DfE) expects schools to be able to immediately offer children in these circumstances access to remote education.

This policy details how we will prepare for and respond to further potential school closures during the Covid-19 pandemic. It also covers the ongoing education of children who cannot attend for self-isolating/shielding reasons while the school remains open.

This remote education policy for staff aims to:

- Ensure consistency in the approach to remote learning for pupils who are not in school.
- Set out expectations for all members of the school community with regards to our remote education offer.

Remote education at Morden Primary will:

- Align as closely as possible with in-school provision and reflect the high-quality teaching and learning that takes place in school.
- Ensure children continue to have meaningful and ambitious work each day.
- Be a broad and balanced curriculum
- Follow the usual curriculum sequence that is linked to the school's high expectations.

Child in self-Isolation	Partial School Closure	Full School Closure
<ul style="list-style-type: none"> <li>• Within 24 hours of parents notifying the school of a necessary period of self-isolation, slides and accompanying work for the learning that week will be sent home via Google Classroom.</li> <li>• Child will complete the learning set remotely via Google Classroom.</li> <li>• The curriculum will follow the same sequence as the rest of the class, wherever possible (being mindful of limited resources at home).</li> </ul>	<ul style="list-style-type: none"> <li>• Those classes still required to attend school will continue doing so. Attendance will be compulsory during this period.</li> <li>• If the class is required to deliver education remotely, the class teacher will send home learning slides and associated learning tasks for all children via Google Classroom.</li> <li>• The class teacher will deliver a morning live daily 'learning launch' to explain the tasks for the day</li> <li>• In addition, each class will have a scheduled well being and/or story time session per week.</li> <li>• A weekly celebration assembly will be held by Mrs Blow each Thursday at 9.45am.</li> </ul>	<ul style="list-style-type: none"> <li>• The class teacher will send home learning slides and associated learning tasks for all children via Google Classroom.</li> <li>• The class teacher will deliver a morning live daily 'learning launch' to explain the tasks for the day</li> <li>• Pre-recorded live lessons will be set each day for maths and creative writing (this may not necessarily be your child's teacher) A minimum of one other lesson will also be pre-recorded each week covering the wider curriculum - for KS1 and EYFS children, this will be a minimum of 2 pre-recorded phonics lessons per week.</li> </ul>

<ul style="list-style-type: none"> <li>● It is expected that the learning set will take approximately 3 hours to complete each day in KS1 and 4 hours for KS2.</li> </ul>	<ul style="list-style-type: none"> <li>● Pre-recorded live lessons will be set each day for maths and creative writing (this may not necessarily be your child's teacher) A minimum of one other lesson will also be pre-recorded each week covering the wider curriculum - for KS1 and EYFS children, this will be a minimum of 2 pre-recorded phonics lessons per week.</li> <li>● The curriculum delivered during the period of remote learning will follow the same sequence as if the children had been in school, wherever possible (being mindful of limited resources at home).</li> <li>● It is expected that the learning set will take approximately 3 hours to complete each day for KS1 and 4 hours for KS2.</li> <li>● Feedback will be given and sought in response to independent learning in order to ensure the children make progress.</li> <li>● Staff will endeavour to phone non-attending pupils' parents once a fortnight.</li> </ul>	<ul style="list-style-type: none"> <li>● The curriculum delivered during the period of remote learning will follow the same sequence as if the children had been in school.</li> <li>● It is expected that the learning set will take approximately 3 hours to complete each day for KS1 and 4 hours for KS2.</li> <li>● Feedback will be given and sought in response to independent learning in order to ensure the children make progress.</li> <li>● Staff will endeavour to phone non-attending pupils' parents once a fortnight.</li> </ul>
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### **1. Google Classroom**

At Morden, we use Google Classroom as our remote learning platform. All children will use this platform to access and "mark as done" daily home learning activities so that children, staff and parents remain confident in using it should they have to remain at home due to COVID-19 restrictions. Google Classroom can be accessed via a desktop computer or laptop and the Google Classroom app can also be downloaded onto smartphones and tablets. Every child has a unique username and password which will be provided by the school.

Google classroom offers high levels of flexibility - even if the home learning task that children complete is practical, photographs can be taken of their work and "marked as done" (uploaded). Families may also decide to help their child present their work on a Microsoft Word document or on PowerPoint slides, which can be 'turned in' the same way.

### **2. Safeguarding**

The safeguarding of children continues to be an overriding priority, to ensure that students are able to work safely from home when and if required. Please refer to the Remote Learning Safeguarding Addendum.

### **3. Working Collaboratively**

High quality remote teaching and learning can present everyone with a range of challenges; however, by working together, building on what we now know and feedback from parents, we can all ensure that children at Morden continue to have access to the best possible learning opportunities irrespective of where their learning is taking place. We encourage parents to continue to inform us of any barriers that they experience – devices, wifi – so that the school can work together with the family and support to resolve these issues.

#### 4. Learning

##### Teachers will:

- Hold daily learning launch with their bubble to create a learning community. Where classes are in individual bubbles, teachers will ensure that a second staff member is included in their live launches for safeguarding purposes and to monitor children's behaviour online.
- Be committed to providing the **same curriculum sequence** both in school and in a remote learning situation.
- **Plan lessons via slides** (which may have pre-recorded commentary) to enable fluid transition between school based and remote education as necessary and without creating additional workload for staff. Notes on the slides will support and guide children and/or parents, with a good level of clarity, through the lesson so that they are clear about what they are learning and how to apply this learning to the independent task set in each subject.
- **The slides uploaded should be age-appropriate.**
- Ensure **differentiation continues** to be a priority in order that remote learning is accessible to all our students. We aim to ensure the resources provided are appropriately differentiated for students, in order to deliver a positive learning experience for all. There is a separate classroom that all children are invited to join which has links to support for learning and well-being and extra activities.
- Use the school YouTube channel to produce and **upload videos** in order to provide children with clear explanations of new content and appropriately model processes and strategies that can be used to support learning.
- **Use videos** (including those already available on YouTube, MSSP, White Rose Maths Hub and The Oak Academy) for demonstration, accompanied by explanation, commentary or other resources when teaching practical lessons remotely.
- Work on the assumption that children will not necessarily have access to the same resources that are available in school and suggest alternatives.
- Ensure **resources** uploaded to Google Classroom, where possible, are **downloadable and printable**.
- Ensure that **learning for each day is available no later than 8am** of the day for intended completion.
- Work should be set on a daily basis and posted within the same 'daily assignment' For example, all maths, grammar, reading and creative writing tasks for Tuesday will appear in a 'Tuesday' assignment.
- **Assess** how well children working from home are progressing through the curriculum by using questions and other suitable tasks e.g. Google Form quiz. This pupil to teacher feedback will enable teachers to adjust the pace and/or level of challenge with regard to what is being taught and, where necessary, revising material or simplify explanations to ensure pupils' understanding.
- The **deadlines for submitting learning** will usually be 3pm on the day it is set to facilitate daily feedback on work submitted by the online teacher. Teachers will endeavour to respond to all work submitted each day, which is why the 3pm deadline is important. If there is a different deadline, this will be made clear on the work uploaded. Children can still complete the work after this date but it will be recorded as 'turned in late' and we cannot guarantee that teachers will be able to provide feedback on the work.
- Feedback for younger children may be verbal and provided during the daily learning launch.
- Ensure that **children are familiar and confident in using Google Classroom** effectively
- Link and embed other **online resources such as Oak Academy** (DfE commissioned free resource).

***\*Please note that where only one or two children in the class are isolating, the teacher will be teaching the rest of the class at school all day and some of the above will not be possible for them to provide all of the time.***

##### Parents will:

- **Read and respond to communication** from the school pertaining to their child's remote education
- Ensure their **child engages** in the remote learning provided. **The learning launch** at the start of each day is essential as it explains the day's tasks.
- Ensure their child follows the live lesson protocols including having their mic on mute unless they are directed to speak by the teacher.
- **Check their child's completed work** each day and encourage them with the progress that is being made.
- **EYFS children must have an adult present for all live meetings.**

**Children will:**

- **Participate as fully as possible** in the remote education process by completing independent work, and submitting assessed tasks promptly and to the best of their ability.
- **Read daily**, either independently or with an adult in keeping with our Morden expectations.

**5. Live/Pre-recorded lessons**

**Teachers will:**

- Deliver daily pre-recorded lessons as per the table above.
- Manage 'raise hand' response for children should they need to communicate during a live lesson.
- Manage behaviour in accordance with the wider school behaviour policy and remove children who do not comply.
- For the purpose of safeguarding all "live" lessons will have a second staff member present to support with monitoring of children's behaviour and conduct online. A TLA can support in this role.

**Parents will:**

- Ensure that children are appropriately dressed, which includes removing hoodies and/or hats.
- Ensure that anyone else in the household uses language that is professional and appropriate.
- Be mindful that your screen is being shown across the bubble households and that the blur or background facility is an option.

**Children will:**

- Behave appropriately.
- Follow the instruction of the class teacher at all times during the live lessons.
- Remember all lessons are monitored by a second staff member.

**6. Feedback**

**Teachers will:**

- **Provide regular feedback** to children.
- Class teachers will **provide answer sheets** and mark schemes (where relevant) in order that parents and children can self-assess and feed this back to the teacher.
- Use a range of **tests and quizzes** for pupils through chat functions such as Google forms, Kahoot, Classkick, Socrative or Edpuzzle which work well for rapid feedback and allow live marking.
- Have the opportunity to turn on 'comments' in Google Classroom in order to promote learning dialogue with the children and monitor this to ensure all comments are appropriate (and report any inappropriate comments to their phase leader who will, after an initial warning, turn off the comment capability for that child).

**Parents will:**

- Ensure they know **how to access the feedback** on Google Classroom.
- Understand the basic principles of feedback and **encourage children to act on feedback** given.
- Monitor the comments their child is making.

**Children will:**

- **Read and respond to communication** from their teacher via Google Classroom (this will be age and stage appropriate).
- Value the feedback given as an opportunity to learn more.
- Ensure all comments made are about the learning and are in keeping with the comments they would make in the classroom.

**7. Keeping children safe, healthy and in positive mental health**

**Teachers will:**

- Encourage children to **work safely online**, including regular tips for keeping themselves safe.
- Encourage children to **take regular exercise** to maintain fitness.
- Conduct a weekly well being live session.

#### Parents will:

- Ensure their **child is working online safely** – please refer to the school website and appendices at the end of this policy. The following resources are available to support parents and carers to keep their children safe online:
  - [support for parents and carers to keep children safe online](#), which outlines resources to help keep children safe from different risks online and where to go to find support and advice
  - guidance on [staying safe online](#) which includes information on security and privacy settings
  - [Thinkuknow](#) provides advice from the National Crime Agency (NCA) on staying safe online
  - [Parent info](#) is a collaboration between Parentzone and the NCA providing support and guidance for parents from leading experts and organisations
  - [Childnet](#) offers a toolkit to support parents and carers of children of any age to start discussions about their online life, to set boundaries around online behaviour and technology use, and to find out where to get more help and support
  - [Internet matters](#) provides age-specific online safety checklists, guides on how to set parental controls on a range of devices, and a host of practical tips to help children get the most out of their digital world
  - [London Grid for Learning](#) has support for parents and carers to keep their children safe online, including tips to keep primary aged children safe online
  - [Net-aware](#) has support for parents and carers from the NSPCC, including a guide to social networks, apps and games
  - [Let's Talk About It](#) has advice for parents and carers to keep children safe from online radicalisation
  - [UK Safer Internet Centre](#) has tips, advice, guides and other resources to help keep children safe online, including parental controls offered by home internet providers and safety tools on social networks and other online services
- Make every effort to maintain a **regular and familiar routine** that is as close to the usual 'school day' as possible.
- Make every effort to provide their child with an **appropriate place to work** and, to the best of their ability, support their work encouraging them to work with good levels of concentration (no TV in the background!).
- Be mindful of **mental well-being** of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax.
- Encourage their child to take **regular exercise** to maintain fitness.
- Contact the class teacher through Google Classroom in relation to all queries relating to learning.
- Or contact the school via [info@morden.merton.sch.uk](mailto:info@morden.merton.sch.uk) if anything is unclear in the work that is set or if they are worried about their child's well-being. Child's name, class and the nature of the query should be entered in the subject line.

#### Children will:

- Consider using the time away from school to **learn a new skill**, follow their own interests to discover more about the world around us or just be creative.
- Behave responsibly and appropriately in any weekly catch-up meeting they have with their class mates and teacher.

#### With regard to all aspects of remote learning, school leaders will:

- Continue to maintain a broad and ambitious curriculum for all children and will work with teachers to ensure that work set or taught remotely is planned, well sequenced, designed to build on prior knowledge and clearly **moves children forward in their learning**.
- Ensure that **staff have access to adequate equipment** to teach from home. If this is not available for any reason, teachers can request a school device.
- **Supporting families with no/limited access to ICT equipment** and/or the internet. The school will liaise with the local authority and/or local charities to try to access additional equipment if needed. Families are encouraged to let us know as soon as possible if they are experiencing difficulties. In exceptional cases, the school will prepare printed resources for children who do not have suitable online access.
- **Allocate the provision of remote education** for a class in the event a teacher is unwell during a period of remote learning.
- Will continue to **evolve our approach to remote education** based on what we find works best to achieve the desired learning outcomes.

- **The quality of education will be monitored** by the leadership team who will have access to their Google Classroom in order to assess the quality of their work and feedback.
- Provide the opportunity for parents to impart their views regarding the remote education provided by the teacher in their child's class.

### **Younger pupils and pupils with SEND**

We recognise that some children may not be able to access remote education without adult support. We will do our best to work in partnership with families to support them deliver a broad and balanced curriculum for their children. The EYFS page and the SEND page of the school website provide families with a wealth of guidance, resources and links to other websites and agencies that can offer support.

### **SEND**

Teachers should ensure that work is differentiated as required for all learners when setting online tasks. The Inclusion Manager will maintain regular contact with key children on the SEN register and feed back to teachers if required. There is a separate classroom that all children are invited to join which has links to support for learning and well-being and extra activities.

### **EYFS**

In EYFS, priority will be given to progress in communication and early reading. Access to appropriate reading books and resources, and structured phonics activities for early reading will be a focus. Children in the EYFS have all received a pack of resources that families can use at home to support remote learning.

## **Frequently Asked Questions**

### **The remote curriculum: What is taught to pupils at home**

#### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

Ongoing activities your child can access:

- Athletics/Maths Seeds
- Times Table Rockstars
- EYFS Learning Packs

#### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we are mindful that not all children have the same access to resources at home as others and therefore have needed to make some adaptations in some subjects. E.g. Art – paint and clay activities would not be set or suitable alternatives suggested. Where we are aware that a family may struggle to obtain equipment such as coloured pencils, we would endeavour to provide these. Devices are loaned out where need is identified and/or requests are made where this is availability.

### **Remote teaching and study time each day**

#### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

**Provided on Google Classroom during lockdowns or a whole bubble is isolating–**

#### **KS2 – 4 hours**

1 hour Maths

1 hour Literacy

½ hour Wellbeing/PSHE

Times table Rockstars

Mathletics

1 hour grammar/reading

15/20 mins learning launch  
 X1 assembly  
 Afternoon extra activities set by individual teachers  
 Duolingo  
 Weekly PE  
 Weekly Computing  
 Topic grid/Project

**KS1 – 3 hours**  
 1 hour Maths  
 1 hour Literacy  
 ½ hour Wellbeing/PSHE  
 Times table Rockstars  
 Mathletics/Mathseeds  
 1 hour combination of reading/phonics  
 15/20 mins learning launch











X1 assembly  
 Afternoon extra activities set by individual teachers  
 Weekly PE  
 Weekly Computing

**EYFS –**  
 15/20 minute learning launch  
 15/20 minute story/rhyme time  
 Phonics + speaking and listening activities  
 Number/maths based activities  
 Mathseeds  
 Videos of stories  
 Fine and gross motor skill activities  
 Activities linked to home pack  
 A range of suggested activities across all 17 areas of learning  
 Weekly PE  
 Topic grid/Project

## W.C. 25.01.21 Learning from Home

	Friday's Learning	Due Jan 29, 3:00 PM
	Thursday's Learning	Due Jan 28, 3:00 PM
	Wednesday's Learning	Due Jan 27, 3:00 PM
	Tuesday's Learning	Due Jan 26, 3:00 PM
	Monday's Learning  1	Due Jan 25, 3:00 PM

## wc 25th January 2021

	Friday 29th January	Due Jan 29, 5:00 PM
	Thursday 28th January	Due Jan 28, 5:00 PM
	Wednesday 27th January	Due Jan 27, 5:00 PM
	Tuesday 26th January	Due Jan 26, 5:00 PM
	Monday READING answers	Posted Jan 25
	Monday 25th January	Due Jan 25, 5:00 PM
	Friday 29th January - MATHS ANSWERS	Posted Jan 29
	Thursday 28th January - MATHS ANSWERS	Posted Jan 28
	Wednesday 27th January - MATHS ANSWERS	Posted Jan 27
	Tuesday 26th January - MATHS ANSWERS	Posted Jan 26

### Accessing remote education

#### **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Devices are loaned where need has been identified and /or requested and we have availability.
- On rare occasions, the school will provide printed materials that match the online learning provision if technology is a barrier to learning.
- Our IT technician is readily available to support parents and children with IT issues. He can be accessed through the school email (info@morden.merton.sch.uk) or the school main telephone number (0208 648 4168)
- Pupils struggling to submit work should ensure their parents contact the school office and we will make arrangements on an individualised case basis.

## **Feedback**

### **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Feedback is through written comments or scoring work.
- Staff are expected to comment daily for each child on work submitted on time.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- The Assistant Headteacher for Inclusion has a separate google classroom for children with SEN. He uploads work in this section that is matched to ability and need. He also monitors SEN children's access and engagement in their class google classroom.
- Where appropriate, 1:1 support staff and HLTAs produce specific packs linked to IEP programs for parents to do at home or may deliver these through live or recorded sessions.
- Children with EHCPs have all been invited into school alongside vulnerable children.

**Please see Appendices on the next three pages:**

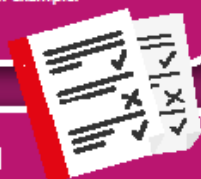


# REMOTE EDUCATION 10 TOP TIPS FOR EDUCATORS

Remote education ensures continuous learning outside the classroom. For school staff and teachers, there is a lot to consider and planning is key to ensuring effective and successful delivery. That's why we've created these top tips to help school staff ensure they deliver the most secure and safest remote education experience they can, both for themselves and their students.

## 1. FAMILIARISE YOURSELF WITH THE RELEVANT POLICIES

Remote education should be an extension of learning at school. Ensure you still adhere to the relevant policies around safeguarding, acceptable use, data protection, student behaviour and online conduct, for example.



## 3. CREATE AND DISSEMINATE CLEAR REMOTE EDUCATION POLICY AND GUIDANCE

This is important so that parents and pupils are clear as to what is expected of you, including around behaviour and conduct. It will also provide them with a level of confidence and reassurance.

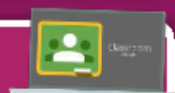
## 2. CONSIDER YOUR SURROUNDINGS

The use of webcams, video and live streaming must be done with careful thought. Ensure the positioning of any camera is in an open space with a plain background if possible and with no personal information on display. Avoid bedrooms.



## 4. ONLY USE SCHOOL-APPROVED PLATFORMS AND COMMUNICATION CHANNELS

Make sure that you keep to communicating through official outlets, such as your schools online portals or assigned email addresses. Never communicate using personal emails or numbers and refrain from communicating outside of school hours.



## 5. MAINTAIN PROFESSIONAL DRESS AT ALL TIMES

Treat any online lesson the same as delivering a lesson in the classroom. Maintain a professional image and never wear anything inappropriate or revealing. Encourage your students to also wear their school uniform.



## 6. DISTRIBUTE A CLASS TIMETABLE/SCHEDULE FOR REMOTE TEACHING

This will help to maintain a structure and lesson plan to classes. Include the frequency of lessons, duration, how they will be delivered, times for online and offline learning and any links. This will give parents a sense of structure and reassurance around lesson delivery.



## 7. ENSURE YOU USE THE CORRECT/APPROPRIATE TECHNOLOGY

Remote education will mean that you will need to employ the right technology and software to ensure that students are able to access learning in the safest and most secure way. Look to distribute a list of safe apps and software that are secure and won't raise any safeguarding concerns.



## 8. PROTECT PERSONAL DATA

Only use appropriate systems and software that require email and password login. It's always best practice to only use school-provided email addresses.



## 9. CONSIDER THE NEEDS OF SEND PUPILS AND VULNERABLE LEARNERS

It's important to try and accommodate all students, including children with SEND or those who are more vulnerable, and take into account different levels of learning.



## 10. TRY TO MAKE LESSONS FUN AND ENGAGING AND ENCOURAGE REGULAR FEEDBACK

Remote education is a fantastic way to be imaginative with teaching and learning and a great way to encourage independent thinking. Try to encourage a two-way flow of communication with parents and students to help maintain transparency and confidence in the learning process.



# REMOTE EDUCATION 10 TOP TIPS FOR CHILDREN

Remote education ensures continuous learning outside the classroom. For students, it's the perfect way to ensure they still get the education they need, despite not being at school. However, it also requires a level of discipline and careful planning. That's why we've created this guide to help pupils understand different aspects of remote education and to support them in ensuring their experience is as safe and secure as it can be.

## 1. TREAT REMOTE EDUCATION THE SAME AS CLASSROOM LEARNING

Despite being at home, it's important to remember the same rules apply as being in the classroom, particularly in respect of behavior and conduct. Focus on learning and don't get distracted by your surroundings.



## 2. USE CLASSROOM LANGUAGE

If you are encouraged to communicate through emails and online messages, don't use shorthand text speak and write as though you would speak in class. Remember to be respectful and polite and avoid posting negative comments or spamming the chat.



## 3. TAKE REGULAR SCREEN BREAKS

Whilst remote education might be an exciting experience to begin with, having prolonged periods of time in front of a screen isn't always healthy. Remember to have regular screen breaks where possible and in your spare time, try to get some fresh air and enjoy other activities away from electronic devices.



## 4. ALWAYS CONDUCT VIDEO LEARNING IN AN OPEN SPACE AT HOME

To get the best experience from remote education, it's important to create the right environment around you. Try to set up a 'classroom desk' at home in an open space so parents can supervise if necessary. Avoid bedrooms as this could be considered inappropriate.



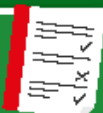
## 5. ONLY COMMUNICATE THROUGH APPROVED SCHOOL PORTALS AND PLATFORMS

It's important that you send messages and any pictures or images required for class through approved school channels, such as internal learning portals or approved platforms. This will help to keep your personal information safe and secure.



## 6. STICK TO TEACHER RULES AND GUIDELINES AROUND REMOTE EDUCATION

Your school should issue you with guidance on remote education and the rules to follow. Always maintain classroom behaviour and try to remember that you are in a learning environment and not a social setting.



## 7. DRESS IN SCHOOL UNIFORM

As part of your learning environment, try to maintain school uniform/dress. This will help as part of replicating classroom learning in the home. Try to avoid wearing anything too casual as this could be deemed inappropriate for school.



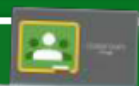
## 8. DON'T SHARE PASSWORDS OR OTHER SENSITIVE INFORMATION

In order to begin your online lessons or to gain access to learning materials, you may be provided with login details and passwords. In the same way you keep your personal details private, always keep these safe and never share them with others.



## 9. DON'T USE SCHOOL PLATFORMS TO DISCUSS PERSONAL MATTERS.

It's important to keep your school communication channels separate from your own personal communication with friends and family. Don't be tempted to engage in casual discussions or send images, videos or links via official school apps or platforms that aren't associated with your learning.



## 10. LOOK AFTER YOUR MENTAL HEALTH AND WELLBEING.

Remote education ultimately means working alone and missing out on daily social interaction with your friends. If you ever feel frustrated, low or sad, it's important to discuss how you feel with your parents or your teacher. Keeping in touch with friends over the phone or on social media can also help to keep your spirits up.





# REMOTE EDUCATION 10 TOP TIPS FOR PARENTS

Remote education ensures continuous learning outside the classroom. For parents and carers, remote education isn't always straightforward and there can be a number of factors they need to consider, especially around ensuring their children feel comfortable and are familiar with the whole concept. That's why we've created this guide to help parents and carers support their child in getting the most out of their remote education experience.

## 1. TAKE AN ACTIVE INTEREST IN YOUR CHILD'S LEARNING

As a parent or carer, your school may have explained how remote education works already, but children may still need help. Take an active interest in their learning and help support them whenever they need a helping hand.



## 2. MONITOR YOUR CHILD'S COMMUNICATION AND ONLINE ACTIVITY

It's important to remind your child that despite being at home, the same level of behaviour and conduct exists as if they were at school. Encourage them to remain polite, remember their manners and not to post or send any negative comments just because they are behind a computer.



## 3. ESTABLISH A DAILY SCHEDULE AND ROUTINE

Working from home and trying to learn in a more casual setting that children might associate more with play and a degree of freedom might take a bit of getting used to. Try to stick to a daily routine and use the timetable/schedule that schools have sent home to help children keep on top of their daily learning.



## 4. ENCOURAGE SCREEN BREAKS AND PHYSICAL ACTIVITY AWAY FROM DEVICES

Remote learning will inevitably require more interaction with computers, laptops and tablets. Teachers will invariably advise on screen breaks; however, it doesn't hurt to keep a check on their time online or encourage them to get some fresh air/exercise.



## 5. ENSURE YOUR LEARNING DEVICE IS IN PUBLIC SPACE IN THE HOME

It's important to consider where your PC or laptop is placed if live video is being used. Try to keep the background neutral, with no personal information visible and move learning devices out of the bedroom as this could be deemed inappropriate.



## 6. IMPLEMENT SAFETY CONTROLS AND PRIVACY RESTRICTIONS ON APPS AND SOFTWARE

Dependant on how your school implements remote education, your child may be required to download certain software or apps. Whilst these are likely to be relatively safe to use, like any other new app or platform, parents should still implement safety controls as a precaution.



## 7. ENSURE YOUR CHILD ONLY USES OFFICIAL SCHOOL COMMUNICATION CHANNELS

It's important that all communication with teachers and school staff is directed through approved school channels, whether that be through the school's online portal or the relevant secure messaging site.



## 8. FAMILIARISE YOURSELF WITH RELEVANT SCHOOL POLICIES

Schools should have a policy on remote education that they can share with parents. Familiarise yourself with this and ensure you know what is expected of teachers and your child during lessons, both online and offline.



## 9. MAINTAIN FEEDBACK WITH TEACHERS

Engage in communication with teachers where possible, and try to feed back progress and development as well as any helpful suggestions around the learning process. Be transparent but remain professional and only use official channels to communicate.



## 10. MONITOR YOUR CHILD'S WELLBEING AND MENTAL HEALTH

Remote education will likely mean that your child won't get the same level of social interaction and might not see their friends for a while. Keep a check on their wellbeing and try to encourage them to get out as much as they can. Whilst learning from home might seem fun and exciting to start with, missing out on seeing their friends every day might take its toll.

